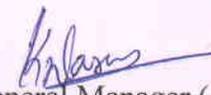


**MINUTES OF LCM MEETING HELD IN THE CONFERENCE HALL, O/o PGM TD  
SANGAREDDY ON 06.12.2017.**

The following were present.

	Management side	Staff side	
S.No.	Shri/Smt	Shri/Smt	
1	Sri P.Sitarama Raju, PGM TD- Chairman	M.Parashuramulu, TT , O/o PGM TD, SGD-Leader-LCM	<b>NFTE BSNL</b>
2	D.Sidhartha Kumar, DGM (CFA) -Member	J.Kishan Rao, OS, O/o PGM TD, SGD-Secretary-LCM	<b>BSNL EU</b>
3	J.Ratnam, DGM (CM), Member	A.Darmender, JE, SIP-Member	
4	A.S.Satyamurthy, IFA, Member	D R K Reddy, TT, PCV-Member	
5	K.N.Naseemunnisa Begum, AGM (Admn) Convener	K.Rajeshwar, JE, O/o PGM TD, SGD-Member	
6	K.Bakkappa, DE (Mtce), SIP-Member	K.Ravinder Rao, OS, SIP-Member	
7	G.V.Dattatreya, AGM (TM), SGD-Member	M.Devaiah, TT, Medak-Member	
8	O.Sunitha, AGM (CM), SGD-Member	P.Ramaswamy, OS, NSP - Member	
9	N.V.N.Rathod, DE (Mtce), SGD-Member	Md.Kareem-ur-Rahaman, OS, ZHB-Member	
10	G.Ashok Kumar, SDE (Civil), SGD-Member	B.Ramulu, TT, TOO-Member	
11	N.Srimannarayana, SDE(Elec), SGD-Member	H.Balraj, TT , O/o PGM TD, SGD-Member	
12	Y.Raghava Rao, SDE(O & I), SGD-Member	K.Srinivas, OS , SIP-Member	
13		A.Swamy, TT ,Chegunta-Member	
14		P.Venkateshwarlu, TT, PCv-Member	

Decisions taken in the meeting should be implemented without further instructions/orders from this office and action taken report/latest status on below mentioned items may be intimated to this office. It was decided to conduct review progress on LCM on 10.01.2018.Next LCM is proposed after two months.

  
 Asst.General Manager (Admn)  
 O/o PGM TD, BSNL  
 Sangareddy-502001.

Copy to:

1. Shri. M.Parashuramulu, Leader-LCM Staff side.
2. Shri. J.Kishan Rao, Secretary-LCM Staff side.
3. All members of LCM (Management side & Staff side).

## 1<sup>st</sup>LCM AGENDA (Old Points) - O/o PGM TD, SGD on 27.05.2017

S.No	Agenda Points	Reply on Item	Action by
2	Settlement of TA bills	TA bills settled up to March-17. Fund requisition raised to C.O. Hyd and all the bills will be settled by 31.12.2017. Secretary LCM requested for TA bills on monthly basis similar to medical bills, practice being followed by many SSA's. IFA SGD replied that the matter will be examined.	AO(Cash) / IFA
6	Supply of tools and tool bags to eligible staff	AGM (Plg) replied, tools are supplied in May-2016 only any further requirement has to be projected by the field DE's accordingly tools will be procured and supplied by AGM (Plg).	SDE(Plg)
9	Opening of CSE at BDL & Bhanur	Justification for opening of CSC will be studied by DE (Mtce) SGD and accordingly will be considered in March-2018. It was reported that sadasivpet CSC is also closed due to non-availability of staff, AGM (Admn) will examine for re-arrangement of staff.  PGMT conveyed that corporate office is planning for outsourcing of CSC's perhaps all the CSC related issues may get resolved with outsourcing.	SDE (Mktg)/  DE (Mtce), SGD
17	Removal of Electrical Wires at Duddeda Exchange.	PGMTD visited Duddeda Exchange in Oct-2017. There is a re-arrangement of exchange premises planned by the owner and RF feeder cables will be re-arranged properly and there is no issue regarding electrical wires. Item closed.	SDE (Elec)
19	Provision of Cycle shed at T/E Zaheerabad	SDE (Civil) reported that there is no space available for provision of cycle shed, but the LCM members insisted for renovation of existing shed with minimal expenditure. PGMTD ordered SDE (Civil) to examine the same & submit a report within one week.	SDE (Civil)
20	Maintenance of Staff quarters-Colouring of staff quarters at Zaheerabad	SDE (Civil) may visit the site and submit the report within 10 days.	SDE (Civil)
21	Supply of FAKE NOTE DETECTOR at Zaheerabad	SDE(IT) is instructed to arrange for repairs and also initiate process for purchase of two detectors at ZBD & Toopran	SDE (IT)
22	Fitting of glasses to windows at T/E-Ramayanpet as the monkeys are entering to the office	SDE (Civil) reported that there is no mechanism / provision to carryout petty maintenance works. However it can be covered during the new toilets work at Ramayampet & it may take two months time.	SDE (Civil)
23	Provision of Electrical fitting at T/E Ramayanpet	SDE (Elec) reported, work completed & item closed.	SDE (Elec)
24	Service book verification by staff/Accounts wings	Secretary LCM presented the various cases/grievances on account of non-updating of service books. On priority officials of 50 plus age has to be taken up monthly 20 cases for thorough	AO(Cash)

		the hardship of retiring officials in settlement of retirement benefits.	
25	Supply of Computer/Printer/ Fake note detector to CSC-Too pran	Computer already supplied, printer/ detector are under consideration by SDE (IT).	SDE (IT)
26	Forwarding of rule 8 applications	Recently, the case of Sri Ravinder Rao, OS (SIP) is forwarded. Only one case of Smt. Arundathi, JE, SGD is pending due to acute shortage of JEs and the same will be considered in due course as and when new JEs are posted	AGM (HR)/ SDE (HR)
29	Electrical service repairs at Wargal	The cell site at wargal is sent for IPfication and hence no action required & case closed.	SDE (Elec)
30	Provision of tube light facility at Doulthabad and supply of chairs to Ontimamidi, Gowraram, Theegul and Jagdevpur Exchanges	AGM (Admn) requested for  Supply of specific requirement station wise, so that the case can be further processed.	DE(SGD)/ DE (SIP)
34	Posting of JTO/SDE in project Vijay section	A JTO trainee is posted to Project vijay and may likely to continue. Item closed.	AGM (HR)
36	Payment of PLB to the retired officials	IFA requested for the list of officials for whom payment is pending.	AO (Plg)
37	Provision of Batteries in cell sites	Being provided by cellone (O&M) unit, SGD case closed.	AGM (CM)
38	Immediate settlement of pay anomaly case of Sri. S.A.Salam TT Isnapur	IFA replied, the official Sri S.A.Salam has not exercised option for pay fixation and hence cannot be considered.  Leader LCM demanded a written reply against the written representation of the official and the same will be arranged by AO (Cash) with in a week.	AO (Cash)
39	Payment of fixed allowance project Vijay staff	Allowance paid & item closed.	AO (Cash)
40	Posting of retail managers at Gajwel, Patancheru and Medak	Options called for from the TT's of the same station but no options received. AGM (HR) may again call for the options.	AGM(HR)
41	Repayment of recovered Canara Bank Loan amount with the following officials cleared outstanding loans	Only the case of A.Rajasekar Reddy (AOS), RMP is settled. IFA, SGD replied that the remaining cases are also under process and will be settled in 15 days.	AO (Cash)

	<p>1. S.Brahaiah JE- RM 2. A.Rajasekhar Reddy, AOS-RMP</p> <p>3. Mhd. Hussain, TT- Kalvakunta</p>		
42	<p>Allotment of GPF account numbers to the following staff</p> <p>1. T.Ramaiah 2. V.Venkataih Goud</p> <p>3. Neelam Reddy 4. N.Venkatesh</p>	<p>This long pending issue is continued inspite of so many efforts. IFA SGD replied that a docket is raised to ERP further L3 team and will be pursued and resolved by next LCM meeting (in 2 months).</p>	AO (Cash)
43	<p>Repair of EKYC at Gajwel</p>	<p>E-KYC working &amp; item closed.</p>	SDE (Mktg)

**MINUTES OF LCM MEETING HELD IN THE CONFERENCE HALL, O/o PGMTD,  
SANGAREDDY ON 06-12-2017.**

S. No	Item	Reply on Item	Action By
1	Immediate issue of NEPP promotion orders to the eligible staff.	40 NEPP cases are kept ready and DPC is also proposed on 11.12.2017. Remaining cases will be considered soon after the receipt of CRs/SRs.	AGM (Admn)
2	Updating of CRs for Non -Executives in Medak SSA.	The CR's of Non-executive employees not being updated by most of the unit officers resulting in delay of NEPP. AGM (Admn) has to ensure proper updation of CRs of all staff and certificate in this regard may be obtained every year (April/May).	All JTOs/SDEs in Medak SSA
3	Conducting of periodical Development meetings in all SDCA's	All the Des / AGMs are instructed accordingly for conducting bi- monthly meetings.	All DEs/AGMs
4	Payment of TA Advance - who are under JTO Training.	Paid in Nov-2017, item closed.	AO (Cash)
5	Demand for compensation for cable damage under Mission Bhageeratha from State Government authorities.	Several demands raised by DE (Mtce), SIP & SGD, part payment is also received. Item is closed.	DE (Mtce) (SGD/SIP)
6	Proper Maintenance of Tower Signals in Medak SSA. (Ex.Prashanthnagar, Sangareddy, Kondapur, Kamkole, R.C.Puram, Bheeramguda).	SDE (O&I) replied problem solved for SGD and RC Puram Towers, proposal is sent for nine new sites and will be installed in Jan-March 2018. It was reported in SIP local area also many signal issues are there. Cellone unit may attend the same within 10 days	AGM (CM) / SDE (O & I)
7	Proper cleaning of Cell Sites in Medak SSA.	Seven cellsites being maintained by CM (O&M), SGD are maintained regularly for all other Non-BSNL sites (Ex.Jinnaram, Choutkur, M&M etc), huge jungle to be removed. PGMTD ordered AGM (CM) to inspect all the Non BSNL sites and take action accordingly.	AGM (CM)
8	Provision of Fans, Tube lights, Chairs where ever required in Medak SSA and lighting arrangement to CSR Siddipet.	SDE (Elec) replied that the estimate is sanctioned for CSR SIP and work will be completed in one week.	SDE (Elec)/
9	A.C's may be repaired where ever required in the SSA. (Ex.Malchalma, M&M, Digwal&CSR Siddipet)	AGM (Plg) replied that Maintenance estimate for repair of AC units covering the entire SSA is sanctioned and Tender is also finalized by Electrical wing. Work will be carried out immediately.	SDE (Elect)

10	Repair / Supply of printer at CSC's Medak, Siddipet, Gajwel & Ramayanpet.	Procurement of Six printers by SDE (IT) is under process. It may take two months time.	SDE (IT)
11	Power Bank to mobile for linking Aadhar Thumb impression.	Total 36 E-KYC mobiles purchased by marketing wing. IFA suggested standard power bank rate may be required from local market accordingly procurement can be finalized based on funds availability.	SDE (Mktg)
12	Toilets repair at Medak T.E, Ontimamidi, Patancheru, Narayankhed, SGD and Siddipet.	SDE (Civil) replied, PCV & SIP work completed, for Medak tender failed and further recalled, for SGD estimate is in final stage and it will be submitted in two days. NKD site visit report will be submitted by SDE (Civil) in 10 days. Ontimamidi is a rented building & being pursued with owner by JTO, Gajwel.	SDE (Civil) & DE (Mtce), SGD/SIP
13	GPF not receiving by employees properly.	A. Recently GPF drawl process is made mandatory through ESS only. All the cases from 1 <sup>st</sup> to 30 <sup>th</sup> of the present month will be consolidated and forwarded CSC Hyd in first week & payment may be expected by 20 <sup>th</sup> of next month.  B. Sri Devaiah, LCM member complained reg. non drawl of GPF since two months inspite of so many requests/efforts, IFA SGD assured that the issue will be sorted out after LCM meeting.	AO (Cash)
14	Supply of Computers at CSR Siddipet.	PC's supplied by SDE (IT) but not yet installed. DE, SIP will see that the same is installed in two days.	DE (SIP)
15	Supply of Sanction memos to retirees i.e. Encashment of leave, Gratuity, GSLI etc.	IFA reported that AO (Plg) will be instructed to arrange sanction memo for leave encashment of retired employees, the details of gratuity, GSLI may also be shared on request of official to the extent possible.	AO (Plg)
16	Supply of Lap Top to JE O/D Siddipet.	SDE (IT) reported that two Laptops are already supplied and available in SIP division, but batteries have to be procured for both the Laptops for which SDE (SIP) will raise a request to SDE (IT).	SDE (IT) SDE (SIP)
17	Shifting of Cell Tower materials from Siddipet T.E premises.	The process is initiated by DE (SIP) and perhaps may be completed in one month.	DE (Mtce) SIP
18	Supply of Stock to all CSC's properly.	It was reported by LCM members the stock supplied by the marketing section, SGD is not sufficient to meet the needs of Mela's as well as CSC's. DGM (CM) will examine the case.	SDE (Mktg)
19	Posting of TT's Shankarampet, Ramayampet, Chegunta, Sangareddy, Thoguta, Yeddumailaram, Gollapudi, Kothur.	Recently Nine ATTs are qualified in LICE (TT) exam. There is a proposal to fill these unmanned vacancies with promotees.	AGM (Admn)

20	Consideration of Request Transfers in the SSA.	AGM (Admn) replied that it will be considered during general transfers in April/May 2018. Further a query raised by leader LCM regarding mutual transfer. It was clarified by AGM (Admn) that there is no provision for mutual cases in NTP and both the cases have to be registered individually as request transfer and both will be considered during general transfers.	AGM (Admn)
21	CUG connections to staff - Mtce of uniformity.	All prepaid connections are regularized by AGM(OP) from postpaid-99 to prepaid-200 under CUG. Item closed.	JTO (Comml)
22	Irregular stoppage of HRA to some Rural Stations.	During internal audit, several cases were pointed out by auditor due to which rural allowance stopped to ineligible officials, errors also corrected subsequently. No case is pending, Item closed.	AO (Cash)/ SDE (Admn)
23	Formation of FTTH team at Sangareddy jurisdiction.	For single OLTE with 30 connections perhaps formation of separate team is difficult. PGM TD clarified that as LL/BB on copper cable are getting disconnected, the same outdoor team only has taken care of FTTH connections. Item closed.	DE(Mtce), SGD & AGM (Admn)
24	Payment of higher HRA to recently transferred officials and immediate payment of irregular recovery of HRA of Rs.41000/- to Sri Venkateswarulu TT, Kalher.	IFA reported that, the payment of Rs.11,000/- is partly settled the remaining also will be settled at the earliest.	AO (Cash)
25	Immediate implementation of deployment of transfers from Narayankhed Area.	Six officials were transferred from PCV to NNK during Oct-2016 and in the middle of the academic year transfers cannot be implemented and the same will be considered in the March-2018.Item closed.	AGM (Admn)
26	Non-BSNL Tower at M&M Exchange-way to be created.	There is an issue with owner being dealt by DE (SGD) and PGM instructed DE, SGD to arrange meeting with owner in O/o DGM, SGD to solve the matter.	DE (Mtce), SGD
27	2 GB RAM to be provided to computers in PGM TD Office.	SDE (IT) replied all the PC's in PGM office are working with 2GB RAM only, any further requirement may be projected. Secretary LCM reported that the TRA section needs RAM up gradation and same will be considered.	SDE (IT)
28	Non - Receipt of Telephone Bills by Subscribers - Postal authorities not distributing the Telephone Bills immediate action required	There is a general complaint throughout the SSA, that telephones are getting disconnected for non-payment on account of non-receipt of bills. The issue was discussed but no fruitful/logical solution has arrived.	AO (TR)/IFA